

Eco-Friendly Renting System

Presented by



Brief content

Introduction



List of inventory



Reservation



Pick-up



Deposit



Damage and missing items



Cancellations



Return policies



Washing policies



Contact



FAQ



The Green office presents the new renting system



In order to reduce waste and the use of single-use products, the UvA Green office has created a program that allows students to rent items that would traditionally be single-use.

GOALS

PROVIDE ALL STUDENTS ACCESS TO AN ENVIRONMENTALLY FRIENDLY OPTION FOR SINGLE-USE CUPS, DISHES AND CUTLERY .

RAISE AWEARNESS FOR THE USE OF SINGLE-USE PRODUCTS WHILE PROVIDING STUDENTS WITH A VAIABLE OPTION

HOW DOES IT WORK?



Go to this link (a also available in the UvA Green office website)



Fill out what you need and the date for pick up



Pick up what you ordered at the Green Office

Have a lovely event

Return the inventory to the Green Office

List of Inventory



36



sets

Reservation



The reservation can be made through the [online form](#)

If you need items at the last minute, please contact the UvA Green Office to check the availability by email. We cannot ensure availability if the reservation is made **less than one week away**.

Once the reservation is complete, you will receive a confirmation email from the UvA Green Office and will be required to pay the deposit.

Pick-up

We will arrange a time for you to come to pick up the items.

The UvA Green Office will package the items. The renter will be asked to pick up the package from the office and return it after the event.

The UvA Green Office provides a box to transport the items. The renter can also self-pack the items.



Deposit



No renting fee is charged, but we do require a deposit.

The deposit can be paid by bank transfer or cash. It will be used for damages, missing items, late fees, replacement fees as outlined above.

The table below shows the amount of deposit per set.

Quantity	0 – 10 sets	10 – 20 sets	20+ sets
Deposit amount 30%	30 €	60 €	110 €

A set includes a plate, a cup, a fork, a knife, a big spoon, and a small spoon.

One set:



Damage and missing items

The renter assumes full responsibility for the items, bearing in mind that damaged and missing items will result in a partial deduction from the deposit.

Renter assumes full responsibility for the items and agrees to pay the full replacement cost for lost or damaged items.

If more items are damaged, extra cost will be charged accordingly.



Item	Plate	Cup	A set of cutlery
Price per Item	6 €	3 €	2 €

Cancellations



Reservation can be cancelled by sending an email at least 24 hours before the pick up date, no extra cost will be charged

Return policies

When you reserve the items, you can also decide when to return the items to the Green Office.

If items cannot be returned on time, the renter can contact the UvA Green Office 24 hours before the return date and no extra charge will be added.

If items are not returned in more than three days and the renter cannot be reached, the renter will be charged for all the deposit.



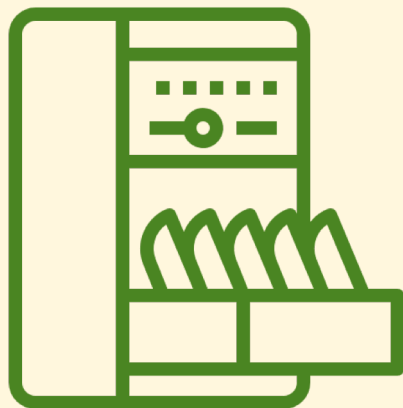
Washing policies

The UvA Green Office has a dishwasher that can wash up to 25 sets. When returning the dishes to the Green Office, you can load up to 25 sets into the dishwasher.

If you rented more than 25 sets, then you need to wash the remaining sets by hand.

Washing order:

- 1 – place the inventory gently into the dishwasher
- 2 – insert the washing tablets into the washing pocket
- 3 – activate the washing machine



Contact



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Other questions please check FAQ or contact the UvA Green Office



<https://forms.gle/tud27q7vRTuGhfJ26>



FAQ

Q: Does the renting system provide delivering service?

A: No

Q: Are the renter responsible to wash the inventory?

A: Yes

Q: Can the renter come to the UvA Green office and directly ask the availability of renting system?

A: No, please fill in the form.

Q: What are the material for the inventory?

A: The plates and cups are made from corn and bamboos, the cutlery are made from stainless steel and plastic.

Q: Are there any other options for the inventory?

A: No.

Q: Can the renter purchase the inventory from the UvA green office?

A: No.

Q: How long can the renter rent the inventory?

A: The inventory is meant for one event, but if the renter wants to use it multiple times, please contact the UvA Green Office.

Other questions please contact through email.*